

GRUNDTVIG VISITS & EXCHANGES
COMMON EUROPEAN QUALITY ASSESSMENT FORM
2013

Section in Applic- ation form		Max.
3.1	Content and duration	40
3.2	The objectives and activity programme for the Visit are presented clearly and are reasonable.	
3.3	The duration of the mobility is realistic and coherent with the foreseen activities and the Visit's objectives.	
3.4	The content of the Visit is relevant for the applicant's professional activity in the field of adult education.	
3.5	The content of the Visit is compatible with the objectives of the Grundtvig programme. <i>Applications assessed as weak on this criterion will be rejected.</i>	
4.1	The applicant intends to undertake concrete and adequate preparatory activities before the Visit.	
5.1	The applicant has the profile necessary for attaining the objectives of the Visit.	
5.2	The applicant has the necessary language competence to be able to benefit from the Visit.	
5.3	The host organisation (or conference/seminar to be attended) is appropriate for attaining the objectives of the Visit.	
5.4	If the Visit is to be carried out jointly with other people (section 3.5), the justification for involving more than one person is convincing.	
5.5		
6.4		
	Impact and relevance	40
4.1	The Visit is embedded in broader cooperation between the home and host organisation.*	
4.2	It is clearly described how the applicant intends to incorporate the results of the Visit in his/her professional activities.	
4.3	It is clearly demonstrated that the applicant will benefit from the experience which the Visit will provide in terms of personal and professional development.	
4.5	It is clearly demonstrated that the applicant's home organisation (if any) and his/her learners there will benefit from the added insights / knowledge / competences obtained by the person carrying out the Visit.	
6.1		
6.3		

	It is clearly demonstrated that the organisation which will host the Visit will benefit from the expertise of the person carrying out the Visit.*	
	The Visit will also have an impact on the local community of the host organisation.*	
	The applicant has a realistic and clear plan how to disseminate the results of the Visit upon return.	
	European added value	20
4.4	The Visit activity abroad will have positive effects which could not be derived from similar activity within the applicant's own country of residence/work.	
4.2	The Visit will contribute to strengthening cooperation between the applicant's home organisation and the host organisation of the Visit.*	
	The Visit will contribute to increasing the European dimension of the applicant's home organisation (if applicable, i.e. if the applicant is working in an organisation concerned with adult education)	
	TOTAL POINTS FOR THE QUALITY ASSESSMENT	100

* Not applicable to Visits to conferences and seminars.

National priorities for 2013

	National priorities	15
	Applicants who have never received a grant from any Grundtvig individual action since the beginning of LLP.	10
	Applicants working in museums, libraries, prisons, nursing homes and others working with learners with special needs and disadvantaged groups.	5